Planning sheet – Team: *Enter team name here*  
Week 1:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 2:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 3:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 4:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 5:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 6:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 7:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 8:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 9:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Week 10:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |

Finals week:

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Deliverable | Score allocation | Score achieved |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
|  |  | /10 |  |
| Total |  | 10/10 | /10 |